

**Government of Tripura
Department of Agriculture & Farmers Welfare
Office of the Dy. Director of Agriculture
North Tripura, Dharmanagar**

No. F. 2(101)/Agri./N/ NeGPA /2017-18

Dated, Dharmanagar, the...../..../2018

SUBJECT:- NOTICE FOR WALK IN INTERVIEW

As per provisions under National-e-Governance Plan-Agriculture (NeGP-A) 2 (two) nos. Data Entry Operators will be engaged on purely temporary & contractual basis for a period of 6 (Six) months only for the office of the undersigned, with a remuneration (Contractual) of Rs. 10,000/- (Rupees ten thousand) only per month.

Interested qualified & competent unemployed Indian citizens with age not above 40 (forty) years are requested to appear for Walk- in-Interview at the office of the Dy. Director of Agriculture, North Tripura, Dharmanagar on 12.12.2018 at 10:00 AM sharp along with all relevant documents in original with self-attested photocopies, and a passport size self attested photograph.

Qualification Criteria of the Data Entry Operators under NeGp-A

1. Graduate with Diploma in computer Applications or an equivalent qualification from a recognized or reputed institution.
2. Good knowledge of computers (data processing, office automation, Email).
3. Operation of large and small scale electronic data processing systems.
4. Quick and accurate data entry operations in English & language of the state, full command over office automation packages such as MS office /Open Office should be able to handle basic hardware issues (including operating system, Anti-virus, PDF etc.) relating to PCs, printers and switches.
5. At least 1 year of experience is necessary.

Sd/-

**Dy. Director of Agriculture
North Tripura, Dharmanagar**