

No.F.12034/2/2018-PP-Estt.

Government of India

Ministry of Agriculture & Farmers Welfare

Department of Agriculture, Cooperation & Farmers Welfare

Krishi Bhavan, New Delhi
Dated: 7th February, 2018.The Chief Secretary
All State Governments/Union Territories Administrations

Subject: Filling up of 01 (one) post **Plant Protection Adviser**, General Central Service, Group 'A' Gazetted (Non-Ministerial) in Pay Band-4 pay scale Rs.37400-67000/- with Grade Pay Rs.8900/- [Level-13 A (Rs.131100-216600 in the Pay Matrix)] in the Directorate of Plant Protection, Quarantine and Storage, Faridabad on deputation basis.

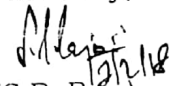
Applications are invited from eligible and suitable officers for filling up of 01 (one) post **Plant Protection Adviser**, General Central Service, Group 'A' Gazetted (Non Ministerial) in Pay Band-4 pay scale Rs.37400-67000/- with Grade Pay Rs.8900/- [Level-13 A (Rs.131100-216600) in the Pay Matrix] in the Directorate of Plant Protection, Quarantine and Storage, Faridabad on deputation (including short-term contract) basis. Details of the post, eligibility conditions etc. are given in the Annexure-I (vacancy circular). The pay of the officer selected for appointment on deputation basis will be regulated in terms of DOPT's O.M. No. 2/29/91-Estt.(Pay.II), dated 5.1.1994 and its subsequent orders issued from time to time .

2. Applications of only such officers/candidates will be considered as are routed through proper channel and are accompanied with (i) Bio-data (in duplicate) as in the proforma given (Annexure-II) (ii) Attested photocopies of ACRs for the last five years (ACRs to be attested by an officer not below the rank of Under Secretary) (iii) Vigilance clearance/Integrity Certificate, Cadre Clearance and statement giving details of major or minor penalties imposed on the officer, if any, during the last 10 years (Annexure-III).

3. It is, therefore, requested that the applications of suitable and eligible officers and who can be spared immediately in the event of selection may be sent directly to the Shri A.K. Sinha, Under Secretary (PP-I), Department of Agriculture Cooperation and Farmers Welfare, Room No. 039, Krishi Bhavan, New Delhi-110001 within a period of 60 days from the date of issue/publishing of this advertisement.

4. Advance copies of applications or received after the prescribed closing date or not accompanied with the required certificates/documents are liable to be rejected.

Yours faithfully,


(S.R. Raja)
Under Secretary to the Govt. of India
Tel.23382429

Copy for information and necessary action to:-

1. All Ministries/Departments of Government of India/Public Sector Undertaking/Semi-Government/Autonomous or Statutory Organisations/

Vacancy Circular

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| 1. Name of the Posts & Number of the posts to be filled | Plant Protection Adviser 01 (one) post |
| 2. Classification of posts | General Central Service, Group 'A', Gazetted (Non-Ministerial) |
| 3. Pay Scales | Pay Band 4 pay scale Rs.37400-67000/- with Grade Pay Rs.8900/- [Level-13 A (Rs.131100-216600/- in the Pay Matrix)] |
| 4. Age Limit | The maximum age for appointment by deputation (including short term contract) shall not be exceeding 56 years as on the closing date of receipt of applications |
| 5. Eligibility Conditions | Officers under the Central Government or State Governments or Union Territories or Universities or Recognised Research Institutions or Public Sector Undertakings or Semi-Government or Autonomous or Statutory Organisations: (i) holding analogous post on regular basis in the parent cadre or Department; or (ii) with two years service in the grade rendered after appointment thereto on a regular basis in posts in Pay Band - 4 (Rs.37400-67,000/-) plus Grade pay of Rs.8700/- [Level-13 Rs.118500-214100/- in the Pay Matrix] or equivalent in parent cadre/Department. The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion. |
| 6. Essential Educational Qualifications and Experience | Possessing the following educational qualifications and experience; (i) Doctorate Degree in Entomology or Nematology or Plant Pathology or Weed Science or Organic Chemistry or Analytical Chemistry or Agricultural Chemistry from a recognised university or Institute; (ii) 12 years practical experience in a supervisory position, in the control of pests or locust or plant diseases and their management including experience of conducting applied research in this field. (iii) Three years administrative experience. |
| 7. Desirable | N.A. |
| 8. Duties and | (i) To advise the Govt. of India in matters |

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| responsibilities attached to the post | <p>relating to Plant Protection, Plant Quarantine, Storage and Locust Control.</p> <p>(ii) Executive and administrative work relating to locust control in India and plant quarantine.</p> <p>(iii) Administration of the Directorate of Plant Protection, Quarantine and Storage including its sub-stations. Act as Head of the Department and has all the powers, duties and responsibilities of such heads.</p> <p>(iv) To advise and assist State Gments in the formation and execution of their plant protection schemes as also in regard to anti-locust operations.</p> |
| 9. Place of posting | Faridabad/New Delhi. |
| 10. Period of deputation | Period of deputation (including short term contract) shall ordinarily not to exceed 05 years. |
| 11. Last Date | 60 days from the date of issue/publishing of this advertisement in the Employment News. |
| 12. Application Proforma | Application Proforma and other details of the posts may kindly be downloaded from the website of this Ministry. |
| <p>Note: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationist shall not be eligible for consideration for appointment by promotion.</p> | |

BIO-DATA/CURRICULUM VITAE PROFORMA

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| Name of the post Applied for | |
| 1. Name and Address (in block letter) | |
| 2. Date of Birth (in Christian era) | |
| 3. i) Date of entry into service | |
| ii) Date of retirement under Central/State Government Rules | |
| 4. Educational Qualifications | |
| 5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same) | |
| Qualifications/Experience required as mentioned in the advertisement/vacancy circular | Qualifications/experience possessed by the officer |
| Essential | Essential |
| A) Qualification | A) Qualification |
| B) Experience | B) Experience |
| Desirable | Desirable |
| A) Qualification | A) Qualification |
| B) Experience | B) Experience |
| <p>5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/Department/Office at the time of issue of Circular and issue of Advertisement in the Employment News.</p> <p>5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate.</p> | |
| 6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post. | |
| <p>6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualification/Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p> | |

7. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

| Office/Institution | Post held on regular basis | From | To | *Pay Band and Grade Pay/Pay Scale of the post held on regular basis | Nature of Duties (in detail) highlighting experience required for the post applied for |
|--------------------|----------------------------|------|----|---|--|
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***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP and present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

| Office/Institution | Pay, Pay Band, and Grade Pay drawn under ACP/MACP Scheme | From | To |
|--------------------|--|------|----|
| | | | |

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| 8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent | | | |
| 9. In case the present employment is held on deputation/contract basis, please state- | | | |
| a) The date of initial appointment | b) Period of appointment on deputation/contract | c) Name of the parent office/organization to which the applicant belongs. | d) Name of the post and Pay of the post held in substantive capacity in the parent organisation |
| | | | |
| <p>9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate.</p> <p>9.2 Note: Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organisation.</p> | | | |

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| <p>10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.</p> | | |
| <p>11. Additional details about present employment:</p> <p>Please state whether working under (indicate the name of your employer against the relevant column)</p> <p>a) Central Govt. b) State Govt. c) Autonomous Organization d) Government Undertaking e) Universities f) Others</p> | | |
| <p>12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.</p> | | |
| <p>13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.</p> | | |
| <p>14. Total emoluments per month now drawn</p> | | |
| <p>Basic Pay in the PB</p> | <p>Grade Pay</p> | <p>Total emoluments</p> |
| | | |
| <p>15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.</p> | | |
| <p>Basic Pay with Scale of Pay and rate of increment</p> | <p>Dearness Pay/Interim relief/other Allowances etc., (with break-up details)</p> | <p>Total emoluments</p> |
| | | |
| <p>16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to i) additional academic qualifications ii) professional training and iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note : Enclose a separate sheet, if the space is insufficient)</p> | | |

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| <p>16.B Achievements: The candidates are requested to indicate information with regard to:</p> <ul style="list-style-type: none"> i) Research publications and report and special projects ii) Awards/Scholarship/Official Appreciation iii) Affiliation with the professional bodies/institutions/societies and; iv) Patents registered in own name or achieved for the organization v) Any research/innovative measure involving official recognition vi) any other information. <p>(Note : Enclose a separate sheet if the space is insufficient)</p> | |
| <p>17. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis.# (Officers under Central/State Governments are only eligible for "Absorption". Candidates of Non-Government Organizations are eligible only for short term Contract).</p> | |
| <p># (The option of 'STC'/'Absorption'/'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or 'Re-employment').</p> | |
| <p>18. Whether belongs to SC/ST</p> | |

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address _____

Date : _____

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Certification by the Employer/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- i) There is no vigilance case pending/contemplated against Shri/Smt. _____.
- ii) His/her integrity is certified.
- iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary to the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

(Employer/Cadre Controlling Authority with Seal)

INTEGRITY CERTIFICATE

After scrutinizing Annual Confidential Reports of Dr./Shri/Smt./Ms. _____ who has applied for the post of **Plant Protection Adviser** in the Directorate of Plant Protection, Quarantine & Storage, Faridabad, Department of Agriculture & Cooperation on deputation basis, it is certified that his/her integrity is beyond doubt.

(To be signed by an officer of the rank Deputy Secretary or above Secretary of above
Name & Office Seal: _____
Date _____

VIGILANCE CLEARANCE CERTIFICATE

Certified that no vigilance case or disciplinary proceeding or criminal proceeding is either pending or contemplated against Dr./Shri/Smt./Ms. _____ who has applied for the post of **Plant Protection Adviser** in the Directorate of Plant Protection, Quarantine & Storage, Faridabad, Department of Agriculture & Cooperation on deputation basis.

{Authorised signatory}

Name & Office Seal: _____

Date _____

NO PENALTY CERTIFICATE

Certified that no major/minor penalty has been imposed on Dr./Shri/Smt./Ms. _____ who has applied for the post of **Plant Protection Adviser** in the Directorate of Plant Protection, Quarantine & Storage, Faridabad, Department of Agriculture & Cooperation on deputation basis during the last ten years.

{Authorised signatory}

Name & Office Seal: _____

Date _____

CADRE CLEARANCE CERTIFICATE

This office has no objection to Dr./Shri/Smt./Ms. _____ who has applied for the post of **Plant Protection Adviser** in the Directorate of Plant Protection, Quarantine & Storage, Faridabad, Department of Agriculture & Cooperation on deputation. In the event of his/her selection, he/she will be immediately relieved to take charge of the assignment.

{Authorised signatory}

Name & Office Seal: _____

Date _____