

**GOVERNMENT OF TRIPURA
DEPARTMENT OF AGRICULTURE & FW
KRISHI BHAWAN, AGARTALA, TRIPURA WEST**

NOTICE INVITING TENDER

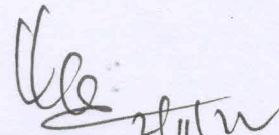
No. F.12 (1-15)Agri(Store)/Cleaning & Sweeping/2022-23/ 529

Dated, 2/11/ 2022

Tenders for Cleaning, Sweeping works of entire office complex of Krishi Bhawan, Agartala including toilet blocks, floor area, corridors, stair case etc. along with the Marketing section, Directorate of Agriculture during the year 2022-23, as per details given below, from the registered Agency/Company/Firm who have their registered office in India, are invited on behalf of the Governor of Tripura.

SI No.	Name of work	Tender Value	Earnest money	Date of Bid Submission	Bid opening date
1	Cleaning, Sweeping works of entire office complex of Krishi Bhawan, Agartala including toilet blocks, floor area, corridors, stair case etc. along with the Marketing section, Directorate of Agriculture during the year 2022-23.	Rs. 3,00,000/-	Rs. 5,000/-	21.11.2022	21.11.2022 (if possible)

- The other details related to Tender can be seen and obtained from the website <http://agri.tripura.gov.in>.
- Corrigendum / Addendum, if any, will be published only on the above website.


(D. K. Das)
Jt. Director of Agriculture
Head of Office
Directorate of Agriculture
Agartala

: GENERAL TERMS AND CONDITIONS:

1. Earnest Money Deposit (EMD) & Tender Fee :

- a. Earnest Money Deposit (EMD) of Rs. 5000/- (Rupees five thousand) Only and Tender Fee Rs. 1,000/- (Rupees one thousand) Only shall be furnished in the form of D. Call from a Nationalized Bank in favour of "Asstt. Director of Agriculture (DDO), Agartala"
- b. EMD of L1 will be retained by the Tender Inviting Authority (TIA). Other bidders EMD will be returned automatically by the portal in their bank Account. EMD belonging to the L2 bidder will be refunded online in his bank account after "Award of Contract" is executed in the portal with the L1 bidder and EMD of L1 bidder will be released online after the deposition of Security money and execution of Agreement with the Department.
- c. Bidders exempted under specific Government order/ rules from submitting EMD have to furnish scanned copy of the related Government order/rules in English language, along with related documents, in support of their claim of exemption.

2. Security Money :

- a. The Bidder shall be required to deposit an amount equal to 10% of the value of the contract as Performance Security before Issuance AOC (Award of Contract). Performance Security shall be furnished in the form of a Bank Guarantee from a Nationalized Bank in favour of "Asstt. Director of Agriculture (DDO), Agartala". Performance Security (Bank Guarantee) shall remain valid for a period of 180 (one hundred and eighty days) days beyond the date of completion of the work, for completions of all contractual obligations of the Outsourcing Agency.
- b. If the successful tenderer fails to deposit security money within the stipulated period, the tender shall be treated as invalid / rejected and the bidder's EMD shall be forfeited to the Government.
- c. Performance security money will be liable to be forfeited to the Government, in case of violation or breach of any of the terms of contract.
- d. Tender Inviting Authority may forfeit the Security Money amount and Cancel the Tender, if the approved bidder fails to take up work as stipulated, after being awarded with the Contract.

3. Signing of Agreement :

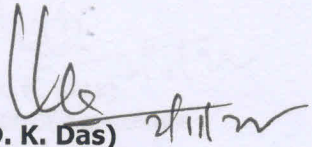
- a. The successful tenderer shall have to execute an "**AGREEMENT**" with the Department of Agriculture for execution of work within 3 (Three) days from the date of issue of Acceptance letter.

4. Release of Payment:

- a) No ADVANCE PAYMENT will be made under any circumstances.
- b) Payment will be made monthly basis.
- c) The rate will remain valid initially up to one year from the date of execution of the Deed of Agreement and may be extended for a period of further 6(six) months, with the existing approved contract rate, if required. The extension of the validity of rate, if required by the Department of Agriculture & Farmers Welfare, will be binding on the Bidder.
- d) No interest can be claimed in case of delay in making payment beyond the stipulated period of payment.



5. **The sweeping & cleaning works should be completed in the morning before 9.30 am and in the afternoon in between 1.00 pm to 2.00 pm. Sweeping & cleaning persons should remain present every day (except Sunday, 2nd & 4th Saturday).**
6. Cleaning works of walls, roofs, electric fans, door & window panes are to be done once in a week.
7. **Cleaning & sweeping Materials like, harpic, odonil, broom, Lysol, Phenol, moping stick, viper, spetula, naphthalene, etc. should be supplied by the successful bidder at their own cost responsibility.**
8. Fulfillment of the relevant, statutory, legal and other requirements in case of labourers and other matters is the sole responsibility of the agency.
9. **If any work is found not satisfactory, the matter will be reported to the service providing agencies and the agencies shall take necessary action for satisfaction of the authority. The payment will be subject to providing of satisfactory service.**
10. The bidder should submit upto date 3 years IT returns of the agency/firm/company.
11. The bidder should submit GST registration certificate, PAN card of the agency/firm/company.
12. The bidder **should submit valid Trade license** of the agency/ firm/company from the appropriate authority.
13. **If the bidder is outside of the state**, they should have office at Agartala having trade license of the office/firm/company to organize/provide service (**copy of trade license of the office at Agartala should be submitted**)
14. The bidder should submit **valid license issued by appropriate authority in respect of engagement of workers.**
15. The bidder should submit **3(three) years experience certificate of such cleaning & sweeping works.**
16. If any of the certificates/documents furnished by the Bidder, found to be false / fabricated / bogus, the bidder will be liable to blacklisted.
17. **The bidder will disqualified / debarred / suspended / blacklisted if they have as abandoning the work/ supply, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.**
18. During Technical Evaluation process, if any confusion arises in any of the technical documents, bidder may be called to bring the original documents and produce the same in front of Tender Screening Committee/ Tender Evaluation Committee.
19. Department of Agriculture & Farmers Welfare reserves the right to reject or accept any tender including the lowest one, partly or wholly without assigning any reason.
20. The Tender as well as the Contract can be cancelled/ terminated at any point of time by the Department without previous notice and without assigning any reason, whatsoever.
21. No conditional tender will be accepted under any circumstances.


(D. K. Das)

Jt. Director of Agriculture
Head of Office
Directorate of Agriculture
Agartala

Name of Work : Cleaning, Sweeping works of entire office complex of Krishi Bhawan, Agartala including toilet blocks, floor area, corridors, stair case etc along with the Marketing Section, Directorate of Agriculture, Agartala during the year 2022-23.

Items Description	Per Month Rate (including all taxes etc)	
	In Figure	In Wards
Per Month Cleaning, Sweeping works of entire office complex of Krishi Bhawan, Agartala including toilet blocks, floor area, corridors, stair case etc along with the Marketing Section, Directorate of Agriculture, Agartala during the year 2022-23 (along with labour charge, cleaning & sweeping materials, agency charge etc)		

Signature of the agency