

Government of Tripura
Office of the Superintendent of Agriculture
Kathalia Agri Sub-Division
Kathalia: Sepahijala

No. F. 5 (21)/SA/KTL/Tender/2016-17/504

Dated: 11-06-2024

Name of Work: Internal Carrying of Agri. Inputs under **Kathalia** Agri. Sub-Division for the year 2024-25.

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Certified that this DNIE-T contains 29 (twenty nine) numbers written pages numbered from 1 to 29.

Sd/-
11-06-2024
(Bibash Kanti Dey)
Superintendent of Agriculture
Kathalia Agri Sub-Division
Kathalia, Sepahijala



VOLUME-I
TECHNICAL BID

SECTION- I

LIST OF IMPORTANT DATES

PRESS NOTICE

NOTICE INVITING e-TENDERS

LIST OF IMPORTANT DATES IN CONNECTION TO THE BID

1.	Completion period for the work:	365 days
2.	Tender Publishing Date	11/06/2023
3.	Document Downloading Start Date	11/06/2024 1.00 PM.
4.	Bid Submission Start Date	11/06/2024 1.30 PM.
5.	Document Downloading End Date	02/07/2024 5.00 PM.
6.	Pre Bid meet	24/06/2024 11.00 AM.
7.	Bid Submission End Date	02/07/2024 5.30 PM.
8.	Bid Opening Date	03/07/2024 12.00 PM.
9.	Inviting Officer	Superintendent of Agriculture Kathalia Agri Sub-Division

**Notes: - All the above mentioned time are as per clock time of e-procurement website
<https://tripuratenders.gov.in>**

Government of Tripura
Office of the Superintendent of Agriculture
Kathalia Agri Sub-Division
Kathalia: Sepahijala

NOTICE INVITING e-TENDER

No. F. 5 (21)/SA/KTL/Tender/2016-17/504

Dated: 11-06-2024

The Supdt. of Agriculture, **Kathalia** Agri. Sub-Division invites on behalf of the 'Governor of Tripura' an **e-tender** from bonafied and resourceful transport contractor of Indian nationality /Firms/Agencies conforming to eligibility criteria of the tenderer as stipulated in this tender document up to **02/07/2024 17:30 Hrs.** for the following work.

Sl. No	Name of Work	Tender Value/ Estimated Cost	EMD & Tender fee	Completion period	Bid Submission End Date & Time	Bid Opening Date	Place of Bidding
1	Notice Inviting tender for carrying of Agri. inputs in Kathalia Agri. Sub-Division for the F/Y 2024-25	Rs. 10,00,000/-	EMD: Rs. 10,000/- Tender fee: Rs.1,000/-	365 days	02.07.2024 17:30 hrs:	03.07.2023 12.00 hrs	https://tripuratenders.gov.in

Eligible bidders shall participate in bidding only in online mode through website <https://tripuratenders.gov.in>. Bidders are allowed to bid 24x7 until the time of Bid closing with option for Re-Submission wherein only their latest submitted Bid would be considered for evaluation. The e-Procurement website will not allow any Bidder to attempt bidding after the scheduled date and time of Bid Submission. **Submission of bids physically is not permitted.**

Bid Fee and Earnest Money Deposit are to be paid electronically over the Online Payment facility provided in the Portal, **any time after Bid Submission Start Date & before Bid Submission End Date**, using either of the supported Payment Mode like **Net Banking/ Debit Card/ Credit Card**. The **Bid Fee of Rs.1,000.00 (Rupees One Thousand)** only, as paid electronically over the Online Payment facility, is **Non-Refundable and to be deposited to the Government account automatically as revenue.**

Bid(s) shall be opened through online process by respective designated Bid openers on behalf of the Supdt. of Agriculture, Kathalia and the same shall be accessible by intending Bidder through website <https://tripuratenders.gov.in>. For any enquiry, please contact sakathalia@gmail.com.

Sd/-
11-06-2024
(Bibash Kanti Dey)
Superintendent of Agriculture
Kathalia Agri Sub-Division
Kathalia, Sepahijala

Government of Tripura
Office of the Superintendent of Agriculture
Kathalia Agri Sub-Division
Kathalia: Sepahijala

DETAILED NOTICE INVITING e-TENDER

No. F. 5 (21)/SA/KTL/Tender/2016-17/504

Dated: 11-06-2024

The Supdt. of Agriculture, **Kathalia** Agri. Sub-Division invites on behalf of the 'Governor of Tripura' an **e-tender** from bonafied and resourceful transport contractor of Indian nationality /Firms/Agencies conforming to eligibility criteria of the tenderer as stipulated in this tender document up to **02/07/2023 17:30 Hrs** for the following work.

Sl. No	Name of Work	Tender Value/ Estimated Cost	EMD & Tender fee	Completion period	Bid Submission End Date & Time	Bid Opening Date	Place of Bidding
1	Notice Inviting tender for carrying of Agri. inputs in Kathalia Agri. Sub-Division for the F/Y 2024-25	Rs. 10,00,000/-	EMD: Rs. 10,000/- Tender fee: Rs. 1,000/-	365 days	02.07.2024 17.30 hrs:	03.07.2023 12.00 hrs	https://tripuratenders.gov.in

Bid documents consisting of qualification information and eligibility criteria of bidders and the set of terms and conditions of the contract to be complied by the bidder can be seen in the website. <https://tripuratenders.gov.in> at free of cost between **11/06/2024 to 02/07/2024 upto 17.30 Hrs.**

Bid documents shall be uploaded in **Two bid** system with all Pre-Qualification and other details. Bidder shall participate in bid online through website <https://tripuratenders.gov.in>, for which they shall register/enrol themselves in the same website. **Submission of bids physically is not permitted.**

To participate in bid, the bidder shall have a valid **Class 2/Class 3 Digital Signature Certificate (DSC)**, obtained from the certifying authorities enlisted by Controller of Certifying Authorities (CCA) at <http://cca.gov.in>.

Bid will be opened online through website <https://tripuratenders.gov.in> on **03/07/2024 12:00 Hrs.** If the office happens to be closed on the date of opening of the bids as specified, the bids will be opened on the next working day at the same time and venue.

Bid Fee and Earnest Money Deposit are to be paid electronically over the Online Payment facility provided in the Portal, **any time after Bid Submission Start Date & before Bid Submission End Date**, using either of the supported Payment Mode like **Net Banking/ Debit Card/ Credit Card**. The **Bid Fee of Rs.1,000.00 (Rupees One Thousand)** only, as paid electronically over the Online Payment facility, is **Non-Refundable and to be deposited to the Government account automatically as revenue.**

If the amount quoted in the BOQ by a bidder is found to be either abnormally high or unethical practices adopted at the time of bidding process, such bids shall be rejected.

The bid for the work shall remain valid for acceptance for a period of **90 days** from the last date of submission of the bid.

2. Rate Quotation:

- a) BOQ should be downloaded from the website <https://tripuratenders.gov.in> and the same BOQ should be filled up properly and uploaded as a part of bid with digital signing. Bidder shall quote the rate in **figure** only in the Bill of Quantity (BOQ) which is in MS-Excel (macro enabled) and Name of the bidder/firm/agency must be written in the appropriate field of Bill of Quantity (BOQ) by bidder.
- b) Quoting of Rate for **all items and for all destination points** in the Bill of Quantity (BOQ) is **mandatory.**

3. Earnest Money Deposit (EMD) & Tender Fee:

- a) Earnest Money of those bidders who are disqualified after technical evaluation will automatically be returned to the respective bidder's bank account as used during on line payment, once the technical evaluation is completed in the e-procurement portal.
- b) Earnest Money of all the technically eligible bidders including L1 will automatically be returned to their bank account once process of "Award of Contract" (AOC) is completed.
- c) On receipt of "Security Deposit" from the L1 Bidder, the office will scrutinize its authenticity, validity and amount as per bid document.
- d) Tender Inviting Authority reserves the right to forfeit the 100% EMD amount and Cancel the tender, if the 1st lowest bidder does not appear after being awarded the Contract or unable to start the work/ start supply of item within stipulated time.

4. Performance Security:

The L1 Bidder(s) shall be required to deposit an amount equal to 10% of the value of the contract as Performance Security within the period prescribed for commencement of work in the letter of contract award issued to him as per condition given in the NIE-T.

Performance Security may be furnished in the form of "Demand Draft" or "Bank Guarantee" drawn on any Nationalized Bank / Scheduled bank guaranteed by the RBI in favour of the Supdt. of Agriculture, Kathalia Tripura. In case of Bank Guarantee, Performance Security should remain valid for a period of **180 days beyond the date of completion (total 365 +180 =545 days)** of all contractual obligations of the successful bidder including warranty obligations.

AOC will be awarded after deposition of the Security Deposit by the L1 bidder(s).

5. If an individual makes the bid, the bid shall be digitally signed by him/her and the undertaking shall also be signed with his/her full name and his/her address. If a firm makes the bid, an authorised member of the firm shall digitally sign the bid and the undertaking shall be signed by the authorised member along with the co-partnership members of the firm, who shall also sign his/her own name, and the name and address of each member of the firm shall be given. Such firm submitting bids may be required to furnish evidence of its firm existence, before the contract is executed.
6. If the bid is made by a corporation, it shall be digitally signed by a duly authorized officer and the undertaking shall also be signed by the same duly authorized officer who shall produce satisfactory evidence of his/her authorization. Such corporation submitting bids may be required to furnish evidence of its corporate existence, before the contract is executed.
7. Tenderer should download the tender document (DNIE-T) from the website as mentioned in the NIE-T and minutely go through the instructions/terms & conditions/critical dates/eligibility criteria etc. stipulated in the tender document.
8. It shall be clearly noted that online technical bid of those tenderers only will be considered for evaluation whose Bid Fee & Earnest Money are found in order as specified in the NIE-T.
9. The tenderer shall have to scan all the required documents mentioned in the DNIE-T except the 'DNIE-T & BoQ' into PDF format of 100 dpi resolution for uploading as part of Bid.
10. A pre-bid meeting shall be held in the office chamber of the Supdt. of Agriculture, Kathalia **on 24/06/2024 at 11.00 hrs** to clear the doubt of intending tenderers if any.
11. The bids will be opened online by the Bid openers on behalf of the Supdt. of Agriculture, Kathalia Sepahijala District at the time, date and venue as specified in the bid documents. Bids shall be scrutinized in accordance with the conditions stipulated in the Bid document. In case of any discrepancy or non-adherence of conditions, the Bid accepting authority shall communicate the same which will be binding both on the bid Opening authority and the Bidder. In case of any ambiguity, the decision taken by the Bid Accepting Authority on bids shall be final.
12. All the statements, documents, certificates, demand draft/bank guarantee, BOQ (bill of quantity) etc., submitted/uploaded by the bidder will be verified for evaluation of bids. The clarifications, particulars if any required from the bidders will be obtained by addressing the bidders. Bids will be evaluated against the specified parameters / criteria same as in the case of conventional bids and the qualified bidders will be identified. The result of bids evaluation can be seen in the e-procurement site <https://tripuratenders.gov.in> by all the bidders who participated in the Bid.
13. The tenderer satisfying the eligibility criteria prescribed in the tender document will be declared as technically qualified tenderer. If the technical bid of a tenderer is not satisfying any of the eligibility criteria prescribed in the tender document, it will be rejected and will be declared as technically non-responsive.

14. Only the financial bids of technically responsive/qualified tenderers whose technical bids are found satisfying the prescribed eligibility criteria shall be opened. Time and date of opening of price bid of all the technically qualified tenderers will be notified later on by the Supdt. of Agriculture, Kathalia Sepahijala District.
15. The financial bids of technically non-responsive tenderers shall not be opened.
16. The **'BOQ Comparative Chart'** generated & displayed by system through the e-procurement portal, after the opening of financial bid, will show the rate quoted by the bidders. **The bidder shown as 1st lowest (L1) in the bid rank of the 'BOQ Summary Details', may not be the 1st lowest (L1) always.** The prescribed authority (i.e. **Bid Evaluation Committee**) in the Department will prepare a **'Comparative Statement'** considering all parameters as per the terms and conditions given in the bid document. This **'Comparative Statement', declaring 1st lowest bidder (L1), will be displayed in the e-procurement portal subsequently.**
17. NO NEGOTIATION WILL BE CONDUCTED WITH THE LOWEST BIDDER.
18. Details of 'Bid Evaluation Committee' shall be uploaded in the e-procurement portal <https://tripuratenders.gov.in> and all the bidders can access the same.
19. **Bidder Ineligible to bid:**
 - (i) A retired gazetted officer of the Govt. of Tripura or Govt. of India is ineligible from bidding for a period of two years from the date of retirement without the prior permission of the Government.
 - (ii) The Bidder who has employed any retired gazetted officer as mentioned above shall be considered as an ineligible bidder.
 - (ii) The Bidder or any of his employees if found to be Gazetted Officer who retired from Government Service and had not obtained permission from the Government for employment within a period of 2 years from the date of his retirement.
 - (iii) The Bidder or any of his employees if found at any time after award of contract to be such a person who had not obtained the permission of the Government as aforesaid before submission of the bid or engagement in the Bidder's service.
20. All documents relating to the tender shall be in English language only.
21. All duties, taxes, and other levies payable by the Bidder as per State/ Central Government rules including Goods and Services Tax (GST) and weighing, loading, unloading & stacking charges shall be included in the rate quoted by the bidder.

But if standard duties, GST and other levies are specified in the BOQ by the Tender Inviting Authority, the bidder should accept/ follow those standards and quote the rates accordingly.
22. Deduction of Income Tax from the bill of contractor will be as per Income Tax Act, 1961 with latest amendment if any.
23. Deduction of applicable Central & State Govt. Taxes, Levies, and Cess etc. at source from contractor's bill shall be regulated as per conditions stipulated in this DNIE-T herein after according to notification issued by the Central & State Govt. from time to time during currency of the contract.
24. Tender Accepting Authority does not bind itself to accept the lowest or any other tender and reserves to itself the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed conditions are not fulfilled by the tenderer shall be summarily rejected. Any condition including that of conditional rebate put forth by the tenderer shall not be entertained.
25. Canvassing whether directly or indirectly in connection with tenders is strictly prohibited and the bid submitted by the tenderer who resort to canvassing will be liable for rejection.
26. The successful bidder has to sign an agreement in non judicial stamp of Rs. 20/- (Rupees Twenty) within a period of 15 days from the date of receipt of communication of acceptance. On failure to do so his/her bid will be cancelled duly forfeiting the E.M.D. paid by him without issuing any further notice and action will be initiated for black listing the bidder.
27. Bids shall remain valid for a period of not less than **365** (Three hundred Sixty five) days from the last date of bidding specified in the NIT or as per rate acceptance letter.
28. During the above-mentioned period, no plea by the bidder for any sort of modification of the bid based upon or arising out of any alleged misunderstanding or misconceptions or mistake or for any reason whatsoever will be entertained.
29. In exceptional circumstances, prior to expiry of the original time limit, the Bid Inviting authority may request the bidders to extend the period of validity for a specified additional period. Such request to the Bidders shall be made in writing. A Bidder may refuse the request without forfeiting his Security

- deposit. A Bidder agreeing to the request will not be permitted to modify his Bid, but will be required to extend the validity of his Security deposit for a period of the extension, if required.
30. Transport and delivery of materials up to destination points should be completed within 24-hours positively from the time of receiving the stock as per transit challan issued from District Stores / Despatch Centre.
 31. Adequate numbers of light vehicles as well as heavy vehicles as deem fit should be placed at loading points as necessary. In case of delay in placement of vehicles resulting involvement of damage or any other charges, such charges will have to be borne by the contractor. Carrying of any small or any big quantity from one destination point to another cannot be refused or delayed under any circumstances.
 32. No. transport shortage will be allowed under any Circumstances.
 33. All precautionary measures should be taken by the contractor so that the Agri. Inputs may not get wet or damaged during loading / un-loading and on transit. The contractor shall be liable for any loss which the Department may suffer on account of the bad handling of goods. The decision of the Authority regarding such loss shall be final and binding on the contractor. Contractor shall spare their own tarpaulins at the loading / un-loading points to avoid wastage and damage. Contractor shall use separate tarpaulins / polythene sheets for Fertilizers and Seeds to avoid wastage and damage.
 34. No any other material should be transported along with the Agri. Inputs in the same vehicle which may cause damage of Agri. Inputs and other materials of the Department.
 35. Damage /deterioration due to mishandling or for any other reason what so ever during loading / un-loading and transit period such damage /deterioration of quality of the materials, the value of the same will be recovered from the transport contractor at the rate fixed by the Director of Agriculture, Government of Tripura and no carrying cost for the said quantity shall be entertained.
 36. Use of hook at the time of loading and un-loading or during transit period is strictly prohibited.
 37. In case of failure to transport from the prescribed place to the destination within the stipulated period the Government shall have the right to get the worked done through any other “agency” and the extra expenditure including payment of demurrage , if any involved in such case shall have to be borne by the Contractor. In such case if the security deposit or any other due payment etc. to the contractor from the Government / Department does not suffice to meet up such expenditure the Department / Government will have the right to recover the amount of such expenditure from the contractor by any other means including legal means.
 38. The bill of cost in triplicate for carrying of Agri. Inputs should be submitted by the contractor along with copy of challan and payment will be made based on actual gross-weight basis and availability of fund under L.O.C. system. The Department shall not be liable for payment of any interest on any outstanding or pending bills.
 39. In case of any dispute the decision of the Director of Agriculture, Government of Tripura shall be final and binding on the contractor.
 40. The value of quantity of agri.-inputs found short at delivery point including transport cost, if any, will be recovered from the transport contractor at the rate which may be fixed by the Director of Agriculture, Government of Tripura.
 41. The undersigned reserves the right to accept or reject any tender without assigning any reason. The undersigned also reserves the right to distribute the work to more than one contractor if necessary.
 42. At the time of carrying of seeds, utmost care to be taken to protect the seeds from direct sunlight, rain water and contact of Chemical fertilizers etc. so that the seed does not lose its viability.
 43. The successful Tenderer shall be bound to carry any small quantity of consignment ranging from 1.0 MT and above and appropriate capacity vehicles / trucks have to be kept ready accordingly. Any refusal in this regard shall make the agreement of contract liable to be cancelled.
 44. **Seed should not be carried along with Fertilizer.**

Sd/-

11-06-2024

(Bibash Kanti Dey)

Superintendent of Agriculture
Kathalia Agri Sub-Division
Kathalia, Sepahijala

SECTION - II

INSTRUCTIONS TO BIDDERS

INSTRUCTIONS TO BIDDERS

A. GENERAL

Name of work: Carrying of Agri. Inputs in Kathalia Agri. Sub-Division during 2024-25

1. General

- 1.1 The Superintendent of Agriculture, Kathalia invites bid for the above work during the period, for which dates and time specified in the NIE-T. Bid will be opened on behalf of the Superintendent of Agriculture, Kathalia by the authorized officials on the date and time mentioned in the NIE-T.
- 1.2 The bid document shall be available in the prescribed form through e-procurement website <https://tripuratenders.gov.in>.
- 1.3 To participate in the bid, the bidder shall have a valid Class 2/ Class 3 Digital Signature certificate (DSC), obtained from either of the certifying authorities, enlisted by Controller of Certifying Authorities (CCA) at <http://cca.gov.in>
- 1.4 The Bidder shall enrol him/ her in the e-procurement portal <https://tripuratenders.gov.in> and obtain User ID and Password for bidding.
- 1.5 On publication of the bid, bidder shall download the DNIE-T and all the work items from website as mentioned in the DNIE-T and minutely go through the instructions/terms conditions/critical dates/eligibility criteria of the DNIE-T.
- 1.6 Downloaded DNIE-T document is to be uploaded back with digital signature as a part of bid, and as a proof of acceptance of all terms & conditions in the DNIE-T.
- 1.7 **Bid fee** and **Earnest Money** are to be paid electronically over the online payment facility provided in the portal any time after start date of bid submission and before bid submission end date using **Net Banking** facility by the bidders
- 1.8 The Bidders shall have to scan all the required documents mentioned in this DNIE-T except 'DNIE-T' & 'BoQ' into PDF format of 100 dpi resolution for uploading as part of Bid.
- 1.9 Bill of Quantity (BOQ), which is in MS-Excel shall be downloaded, filled up properly and uploaded back after digital signing. The Bidder shall always open the BOQ sheet with Macro Enabled.
- 1.10 The dates stipulated in the bid notice are firm and under no circumstances, they will be relaxed unless officially extended.
- 1.11 Bidders are allowed to bid 24x7 until the time of Bid closing, with option for Re-Submission, wherein only their latest submitted Bid would be considered for evaluation. The e-Procurement website will not allow any Bidder to attempt bidding after the scheduled Bid ending date and time.
- 1.12 Bidders shall furnish a declaration (Annexure-II of pre-qualification information) as a part of bid that they are not been blacklisted by any department in Tripura. Any wrong declaration in this regard which comes to notice at a later date will disqualify them and the bids so received will be rejected.
- 1.13 The successful bidder is expected to complete the work within the time-period specified in the DNIE-T.

2. Bidders Eligible to Bid:

- 2.1 The bidder who
 - i) Possesses the valid registration in the class and category mentioned in the NIE-T and satisfy all the conditions therein.
 - ii) Are not blacklisted or debarred or suspended by the Government for whatsoever the reason, prohibiting them not to continue in the contracting business.
 - iii) Have complied with the eligibility criteria specified in the DNIE-T are the eligible

2.2 Bidder Ineligible to bid:

- i) A retired gazetted officer of the Govt. of Tripura or Govt. of India is ineligible from bidding for a period of two years from the date of retirement without the prior permission of the Government.
- ii) The Bidder who has employed any retired gazetted officer as mentioned above shall be considered as an ineligible bidder.
- iii) The Bidder or any of his employees if found to be Gazetted Officer who retired from Government Service and had not obtained permission from the Government for employment within a period of 2 years from the date of his retirement.
- iv) The Bidder or any of his employees if found at any time after award of contract to be such a person who had not obtained the permission of the Government as aforesaid before submission of the bid or engagement in the Bidder's service.

3. Qualification data of the Bidders

3.1 The bidder should satisfy the pre-qualification criteria as fixed here under and in case any bidder is not found satisfying any of such criteria as fixed, his/her bid will be summarily rejected. The bidder shall furnish the following documents required by the bid document and shall be scanned (in minimum 100 dpi scan resolution) and uploaded along with tender document (DNIE-T) as per requirement.

3.1.1 Technical Bid:

- (a) Valid registration of the firm/registration as civil bidder/partnership deed/article of association/registration of agency.
- (b) Copy of valid license regarding engagement of workers in the contract works from Labour Department, Government of Tripura
- (c) Digitally signed downloaded DNIE-T.
- (d) Valid PAN card of the bidder.
- (e) Valid GST Registration certificate issued by the competent authority in the name of the bidder.
- (f) Valid Professional tax clearance certificate.
- (g) Up to date Income tax clearance certificate.
- (h) Power of Attorney/ Letter of Authorization in favour of the member who has signed the tender on behalf of the Firm/Agency/corporation etc.
- (i) Check list (Annexure-I)
- (j) Declaration of the Bidder (Annexure-II)
- (k) Availability of critical equipments (Annexure-III)
- (l) Litigation history of the Bidder (Annexure-IV)
- (m) Undertaking of the Bidder (Annexure-V)
- (n) Registration of at least 2 nos commercial transport vehicle and documents in support of ownership/ rent/ lease of the same.

Note: Bidder shall fill the necessary information & put his/her signature with stamp/seal on all annexure (I,II,III,IV,V) and self attest other documents (except downloaded DNIE-T & BoQ) to be uploaded and then scan them into PDF (in 100 dpi resolution). Finally those scanned documents should be uploaded with digital signature.

3.1.2 Financial Bid:

- a) BOQ should be downloaded from the website <https://tripuratenders.gov.in> and the same BOQ should be filled up properly and uploaded as a part of bid with digital signing. Bidder shall quote the rate in **figure** only in the Bill of Quantity (BOQ) which is in MS-Excel (macro enabled) and Name of the bidder/firm/agency must be written in the appropriate field of Bill of Quantity (BOQ) by bidder.
- b) Quoting of Rate for **all items and for all destination points** in the Bill of Quantity (BOQ) is **mandatory**.

3.2 QUALIFICATION CRITERIA.

3.2.1 Each bidder should further demonstrate.

- a) Availability of the listed work capacity and characteristics to attain the completion of works in accordance with the prescribed Work contract.
- 3.3 Even though the bidders meet the above qualifying criteria, they are liable to be **disqualified / debarred / suspended / blacklisted** if they have.
- a) Furnished false/ fabricated particulars in the forms, statements and / annexure submitted as proof of the qualification requirements and/or
- b) Not turned up for entering into agreement, when called upon.
- c) Record of poor progress such as abandoning the work, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc. and/or
- d) Even during execution of the work, if found that the work was awarded to the Bidder based on false/ fake certificates of experience, the Bidder will be blacklisted and necessary action will be taken as per rules.
- e) If the rate quoted by a bidder is found to be either abnormally high or it is found that unethical practices is adopted at the time of bidding process, such bids shall be rejected.
- f) Any definite attempt of profiteering by any bidder will render him/her liable to be debarred permanently from bidding or for such period as the bid accepting authority may decide.
- 4. Number of Bid per Bidder:**
- 4.1 Each Bidder shall submit only one Bid for the work. A bidder who submits more than one bid will cause disqualification of all the bids submitted by the bidder.
- 5. Cost of Bidding**
- 5.1 The bidder shall bear all costs associated with the preparation and submission of the Bid and the bid inviting authority will in no case be responsible and liable for those costs.
- 6. Indicative to & fro destination points for carrying of agri. Inputs as detailed below:-**

Name of Commodity	From	Sl.No.	To
Agri. Inputs (Seed/Fertilizer/PPC/Etc.)	Kathalia Agri Main Store, Paharpur	1.	Bishramganj District Store
		2.	Sovapur Rabindranagar Sub Seed Store
		3.	Sonapur Sub Seed Store
		4.	Dhanpur Sub Seed Store
		5.	Paharpur Model orchard
		6.	Bashpukur Sub Seed Store
		7.	Kathalia Sub Seed Store
		8.	Old Ramchera Sub Seed Store (Thalibari)
		9.	Microsapara Tribal Colony orchard
		10.	New Ramcherra (Jagat Rampur) Sub Seed Store
		11.	Manaipathar Sub Seed Store
		12.	Nidaya Sub Seed Store
		13.	Bhabanipur Seed Sub Store
		14.	Kali Krishna Nagar Seed Sub Store.

B. BID DOCUMENT

7. Contents of Bid document.

One set of Bid document, comprises of the following:

Technical Bid:

- i. Notice Inviting e- Tender (NIE-T).
- ii. Instruction to Bidders.
- iii. Forms of Bid qualification information
- iv. Conditions of Contract.
- v. Other Conditions

Financial Bid:

- i) Bill of Quantities (BoQ)

8. Clarification on Bid Documents

A prospective Bidder requiring any clarification on Bid documents may seek clarification through e-mail at **sa.Kathalia2016@gmail.com**. The Bid Inviting authority will also respond to such clarification through e-mail.

However, Bidder may contact the Bid Inviting Officer at the address indicated in the NIE-T for clarification on the bid document as per date and time mentioned.

9. Amendment to Bid Documents

- 9.1 Before the last date for submission of Bids, the bid Inviting Officer may modify any of the Contents of the Bid Notice, Bid documents by issuing amendment/Addendum/corrigendum.
- 9.2 Any addendum/ amendments/ corrigendum issued by the bid Inviting Officer shall be part of the bid Document and it shall be published in the e-procurement portal at <https://tripuratenders.gov.in>. Registered Bidders shall be notified of the related Corrigendum(s) by e-mail. However, the Superintendent of Agriculture, Kathalia shall bear no responsibility or liability arising out of non-receipt of the same in time or otherwise. Bidders are requested to visit the website frequently to check whether there is any related Corrigendum(s) etc. or not.
- 9.3 To give prospective Bidders reasonable time to take an addendum/amendments/corrigendum into account in preparing their bids, the Bid Inviting Officer may extend if necessary, the last date for submission of bids.

C. PREPARATION OF BIDS

10. Language of the Bid.

All documents relating to the bid shall be in the English Language only.

11 Bid Offer:

- 11.1 The BOQ contains the To and Fro destination points worked out by the Department and bidder shall quote the rate in figure for **all items and destination points mandatorily in MS Excel BOQ sheet** with which he intends to execute the work. Thus, the quoted rate destination point wise as computed through Macro Enabled MS Excel BOQ Sheet would be the quoted rate of work, destination point wise which will be shown in figures & words automatically.
- 11.2 All duties, taxes, and other levies payable by the Bidder as per State/ Central Government rules including Goods and Services Tax (GST) and weighing, loading, unloading & stacking, incidental charges shall be included in the rate quoted by the bidder. But if standard duties, GST and other levies are specified in the BOQ by the Tender Inviting Authority, the bidder should accept/ follow those standards and quote the rates accordingly.
- 11.3 The bided contract amount as computed based on overall rate quoted is subject to variation during the performance of the Contract in accordance with variation in quantities etc.

12. Validity of Bids:

- 12.1 Bids shall remain valid for a period of not less than **365** (Three hundred Sixty five) days from the last date of bidding specified in the NIE-T or as per rate acceptance letter.
- 12.2 During the above-mentioned period, no plea by the bidder for any sort of modification of the bid based upon or arising out of any alleged misunderstanding or misconceptions or mistake or for any reason whatsoever will be entertained.
- 12.3 In exceptional circumstances, prior to expiry of the original time limit, the Bid Inviting authority may request the bidders to extend the period of validity for a specified additional period. Such request to the Bidders shall be made in writing. A Bidder may refuse the request without forfeiting his Security deposit. A Bidder agreeing to the request will not be permitted to modify his Bid, but will be required to extend the validity of his Security deposit for a period of the extension, if required.

13. Earnest Money Deposit

- 13.1 Earnest Money of those bidders who are disqualified after technical evaluation will automatically be returned to the respective bidder's bank account as used during on line payment, once the technical evaluation is completed in the e-procurement portal.
- 13.2 Earnest Money of all bidders including L1 will automatically be returned to their bank account once process of "Award of Contract" (AOC) is completed.
- 13.3 On receipt of "Security Deposit" from the L1 Bidder, the office will scrutinize its authenticity, validity and amount as per bid document.
- 13.4 Earnest money given by all bidder's except the 1st and 2nd lowest bidder shall be refunded preferably within a week from the date of receipt of bids.
- 13.5 Earnest money of the 2nd lowest bidder will be refunded on finalization of the bid or expiry of the validity period whichever is earlier.
- 13.6 Earnest money given by all bidders except the 1st and 2nd lowest bidder shall be refunded at the earliest.
- 13.7 Tender Inviting Authority reserves the right to forfeit the 100% EMD amount and Cancel the tender, if the 1st lowest bidder does not appear after being awarded the Contract or unable to start the work/ start supply of item within stipulated time.

14. Alteration

Any alteration which is made by the bidder in the contract form in the conditions of the contract, the drawings, specifications or statements / formats or quantities accompanying the same will not be recognized, and if any such alterations are made the bid will be void.

D. SUBMISSION OF BIDS

15 Submission of Bids:

- 15.1 The Bidders, who are desirous of participating in bid, shall submit their Qualification data and other details etc., in the Standard formats prescribed in the bid documents through the application <https://tripuratenders.gov.in>.
- 15.2 If any of the certificates/documents furnished by the Bidder found to be false / fabricated / bogus, the bidder will be liable to be blacklisted and their E.M.D. will be forfeited.

16. Last date / time for Submission of the Bids.

- 16.1 Bids must be submitted not later than the date and time specified in the NIE-T.
- 16.2 The Superintendent of Agriculture, Kathalia may extend the dates for issue and receipt of Bids by issuing an amendment in which case all rights and obligations of the Tender Inviting Authority and the bidders will remain same as previous.

17. Late Bids.

- 17.1 The e-Procurement application <https://tripuratenders.gov.in> will not allow any Bidder to attempt bidding after the scheduled date and time prescribed in the NIE-T.

E. BID OPENING AND EVALUATION

18 Bid Opening

- 18.1 The bids will be opened online by the Bid openers **on behalf of the** Superintendent of Agriculture, Kathalia, at the time, date and venue as specified in the bid documents. Bids shall be scrutinized in accordance with the conditions stipulated in the Bid document. In case of any discrepancy or non-adherence of conditions, the Bid accepting authority shall communicate the same which will be binding both on the bid Opening authority and the Bidder. In case of any ambiguity, the decision taken by the Bid Accepting Authority on bids shall be final.

19 Bid Evaluation and Comparison of Bids.

- 19.1 All the statements, documents, certificates, demand draft/bank guarantee, BOQ (bill of

quantity) etc., submitted/uploaded by the bidder will be verified for evaluation of bids. The clarifications, particulars if any required from the bidders will be obtained by addressing the bidders. Bids will be evaluated against the specified parameters / criteria same as in the case of conventional bids and the qualified bidders will be identified. The result of bids evaluation can be seen in the e-procurement site <https://tripuratenders.gov.in> by all the bidders who participated in the Bid.

- 19.2 The **'BOQ Comparative Chart'** generated & displayed by system through the e-procurement portal, after the opening of financial bid, will show the rate quoted by the bidders. **The bidder shown as 1st lowest (L1) in the bid rank of the 'BOQ Summary Details', may not be the 1st lowest (L1) always.** The prescribed authority (i.e. **Bid Evaluation Committee**) in the Department will prepare a **'Comparative Statement'** considering all parameters as per the terms and conditions given in the bid document. This **'Comparative Statement', declaring 1st lowest bidder (L1), will be displayed in the e-procurement portal subsequently.**
- 19.3 **NO NEGOTIATION WILL BE CONDUCTED WITH THE LOWEST BIDDER.**
- 19.4 **Details of 'Bid Evaluation Committee' shall be uploaded in the e-procurement portal <https://tripuratenders.gov.in> and all the bidders can access the same.**
- 19.5 Tender Inviting Authority may cancel the tender at any stage without any prior notice.

20 Discrepancy in Bid rate quoted.

- 20.1 Bids shall be scrutinized in accordance with the terms and conditions stipulated in the Bid document. **Bidder shall quote rate in figures only. BOQ (in MS-Excel format) shall be open with Macro Enabled for automatic conversion from figures to words.** In case of any ambiguity, the decision taken by the Bid Accepting Authority shall be final.

21. Process to be Confidential.

- 21.1 Information relating to the examination, clarification, evaluation and comparison of Bids and recommendations for the award of a contract shall not be disclosed to the Bidders or any other persons not officially concerned with such process until the award to the successful Bidder has been announced by the bid accepting authority. Any effort by a Bidder to influence the processing of Bids or award decisions may result in the rejection of his/her Bid.
- 21.2 No Bidder shall contact the Superintendent of Agriculture, Kathalia or any authority concerned with finalization of bids on any matter relating to its Bid from the time of the Bid opening to the time the Contract is awarded. If the Bidder wishes to bring additional information to the notice of the Superintendent of Agriculture, Kathalia, he/she should do so in writing.
- 21.3 Before recommending / accepting the bid, the bid recommending / accepting authority shall verify the correctness of certificates submitted by the bidder to meet the eligibility criteria. The original documents of the lowest bidder may be called for verification.

F. AWARD OF CONTRACT

22. Award Criteria

- 22.1 The Supdt. of Agriculture, Kathalia, Sepahijala District will award or recommend to the competent bid accepting authority for award of the contract to the Bidder who is found Technically Qualified as per the Bid terms and conditions and whose **Offer Rate is lowest.**
- 22.2 The bid accepting authority reserves the right to accept or reject any Bid or all bids and to cancel the Bidding process, at any time prior to the award of Contract, without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the reasons for such action.

23. Notification of Award and Signing of Agreement.

- 23.1 The Bidder whose Bid has been accepted will be notified about the award of contract by any authorized official by publishing the Award of Contract in the Tripura Tenders portal and also

by sending the same through registered letter.

- 23.2 Tender Inviting Authority reserves the right to forfeit the 100% of the Earnest Money Deposit (EMD) amount and Cancel the tender if the lowest (L1) bidder does not appear after being awarded the Contract or unable to start the work within stipulated time.
- 23.3 The L1 Bidder(s) shall be required to deposit an amount equal to 10% of the value of the contract (subject to max. Rs. 5 Lakhs) as Performance Security within the period prescribed for commencement of work in the letter of contract award issued to him as per condition given in the NIE-T.
- 23.4 Performance Security may be furnished in the form of “Demand Draft” or “Bank Guarantee” drawn on any Nationalized Bank / Scheduled bank guaranteed by the RBI in favour of the Supdt. of Agriculture, Kathalia. In case of Bank Guarantee, Performance Security should remain valid for a period of **180 days beyond the date of completion (total 365 +180 =545 days)** of all contractual obligations of the successful bidder including warranty obligations.
- 23.5 AOC will be awarded after deposition of the Security Deposit by the L1 bidder(s).

24 Corrupt or Fraudulent Practices

- 24.1 The Government requires that the bidders / suppliers / Bidders under Government financed contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Government.
- (a) Define for the purposes of the provision, the terms set forth below as follows:
- (i) “Corrupt practices” means the offering, giving, receiving or soliciting of anything of value to influence the action of a Government official in procurement process or in contract execution: and
- (ii) “Fraudulent practice” means a misrepresentation of facts in order to influence a procurement/supply process or the execution of a contract to the detriment of the Government and includes collusive practice among Bidders (prior to or after Bid submission) designed to establish in Bid prices at artificial non-competitive levels and to deprive the Government of the benefits of free and open competition.
- (b) Will reject a proposal for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- (c) Will blacklist / or debar a firm, either indefinitely or for a stated period of time, if at any time determines that the firm has engaged in corrupt or fraudulent practices in competing for, or in executing a Government Contract.
- (d) Furthermore, Bidders shall be aware of the provisions stated in the General Conditions of Contract.

SECTION - III

FORMS OF BID

QUALIFICATION INFORMATION

Annexure – I

CHECKLIST TO ACOMPANY THE BID

[Bidder should mark (✓) on any of the option Yes or No and should produce the same on demand]

SL. No.	Description	Submitted
1	Documents relating to the Registration of the firm /agency, Registration as Civil Bidder, Partnership deed, Articles of Association	Yes / No
2	Valid license regarding engagement of workers in the contract works from Labour Department, Government of Tripura	Yes / No
3	Downloaded DNIE-T as a proof of acceptance of all terms & conditions in the DNIE-T.	Yes / No
5	Professional Tax clearance certificate	Yes / No
6	PAN card	Yes / No
7	Income Tax clearance certificate	Yes / No
8	GST certificate	Yes / No
9	Whether EMD & Bid Fee submitted through online payment	Yes / No
10	Declaration of the Bidder as per Annexure-II	Yes / No
11	Availability of critical equipment as per Annexure-III	
12	Litigation history in Annexure-IV	Yes / No
13	Undertaking as per Annexure-V	Yes / No
14	Documents in support of ownership/lease of at least 2(Two) numbers commercial transport vehicles.	Yes / No
15	Corrigendum/Addendum/Amendments if any	Yes / No
16	Power of Attorney/ Authorization letter/ any other documents if any	Yes / No

Signature of the Bidder

DECLARATION

I / we
have gone through carefully all the Bid conditions and solemnly declare that I / we will abide by any penal action such as disqualification or black listing or termination of contract or any other action deemed fit, taken by the Department against us if it is found that the statements, documents, certificates produced by us are false / fabricated.

I / we hereby declare that I / We have not been blacklisted / debarred / Suspended / demoted in any department in Tripura or in any State of India due to any reasons.

Signature of the Bidder

Annexure – III

Availability of vehicle for Transportation of Agri. Inputs

Sl. No.	Details of Commercial Transport Vehicle (atleast 2 nos vehicle details must be provided)	Tick on the below option; whether		
		Owned	Rent	Lease
1	2	4	5	6
1	Registration No.: Age of vehicle:- Make:- Capacity:-			
2	Registration No.: Age of vehicle:- Make:- Capacity:-			
3	Registration No.: Age of vehicle:- Make:- Capacity:-			
4	Registration No.: Age of vehicle:- Make:- Capacity:-			
5	Registration No.: Age of vehicle:- Make:- Capacity:-			

Signature of the Bidder

Information on litigation history in which Bidder is the Petitioner

Sl. No	Case No. / Year	Court where Case Filed.	Subject Matter / Prayer in the case.	Name & Address of the Respondents	Present Status of the Case.
1	2	3	4	5	6

Signature of the Bidder

SECTION- IV

CONDITIONS OF CONTRACT

UNDERTAKING

Date:

To

The Superintendent of Agriculture
Kathalia Agri Sub-Division
Kathalia , Sepahijala Tripura .

Sir,

I / We do hereby bid and if this bid be accepted, under take to execute the following work viz. **“Carrying of Agri. inputs under Kathalia Agri. Sub-Division during 2024-25** with such variations by way of alterations or additions to and omissions from the said works and of payment as provided for in the “conditions of the contract” for the sum of Rupees.....

(To Be Filled In During Signing Of Agreement)

Or such other sum as may be arrived under the clause of the standard preliminary specifications relating to “Payment on lump-sum basis or by final assessment at quoted rates”

I/WE have also quoted the rate in **“Rate Quoting Schedule (BOQ)” annexed (in figures & words)** for which I/We agree to execute the work when the lump sum payment under the terms of the agreement is varied by payment on assessed quantities.

I/WE have not tampered with the provided Bill of Quantity (BOQ) and I/WE have uploaded the same downloaded BOQ after filling in the necessary fields.

I/WE agree to keep the offer in this bid valid a period of **365 (Three hundred sixty five) days** mentioned in the bid notice and not to modify the whole or any part of it for any reason within above period. If I/WE withdraw the bid for any reasons whatsoever, the earnest money paid by me/us will be forfeited to the Tender Inviting Authority.

I/WE hereby distinctly and expressly, declare and acknowledge that, before the submission of my/our bid I/We have carefully followed the instructions in the bid notice and the preliminary specifications and that I/We have made such examination of the contract documents and the plans, specifications and quantities and of the location where the said work/supply is to be done, and such investigation of the work/goods/equipments required to be done, and in regard to the material required to be furnished as to enable me/us to thoroughly understand the intention of same and the requirements, covenants, agreements, stipulations and restrictions contained in the contract, and in the said plans and specifications and distinctly agree that I/We will not hereafter make any claim or demand upon the Government based upon or arising out of any alleged misunderstanding or misconception /or mistake on my/or our part of the said requirement, covenants, agreements, stipulations, restrictions and conditions.

I/WE enclose with my/our application for bid a “Demand Draft”/ “Deposit at Call” (No.....dated:.....) for Rs.....(Rupees.....) as Earnest Money not to bear any interest.

I/WE shall not assign any Bidder or sublet any portion of the same.

If my/our bid is not accepted the sum shall be returned to me/us on application when intimation is sent to me/us of rejection or at the expiration of **bid validity period** whichever is earlier. If my /our bid is accepted, the earnest money shall not be returned by the Tender Inviting Authority. If upon awarded the contract to me/us by **the Superintendent of Agriculture, Kathalia** I/We fail to attend the said office on the date herein fixed or if upon intimation being given to me/us by **the Superintendent of Agriculture, Kathalia** or acceptance of my/our bid, and if I/We fail to make the additional security performance deposit or to enter into the required agreement as defined in conditions of the bid notice, then I/We agree the forfeiture of the earnest money. Any notice

required to be served on me/us here under shall be sufficiently served on me/us if delivered to me/us personally or forwarded to me/us by post (registered or ordinary) or left at my/our address given herein, such notice shall if sent by post be deemed to have been served on me/us.

I/WE fully understand that the written agreement to be entered into between me/us and Government shall be the foundation of the rights of both the parties and the contract shall not be deemed to be complete until the agreement has first been signed by me/us and then by the proper officer authorized to enter into contract on behalf of Government.

I AM/WE are professionally qualified and my/our qualifications are given below:

Name	Qualifications

I/WE will deploy the **required staffs** (as per the guidelines of this Bid document) for supervising the work and will see that one of them is always at site during working hours personally checking all items and pay extra attention to such works/goods as required special attention.

BIDDER'S CERTIFICATE:

- (1) I/WE hereby declare that I/We have perused in detail and examined closely the Standard Specifications of Government of Tripura, all clauses of the preliminary specifications with all amendments and have either examined all the standards specifications or will examine all the standard specifications for items for which I/We bid, before I/We submit such bid and agree to be bound and comply with all such specifications for this agreement.
- (2) I/WE am/are prepared to furnish detailed data in support of all my quoted rates, when called upon to do so without any reservations.
- (3) I/WE hereby declare that I/We will pay performance security deposit as per terms and conditions of the bid.
- (4) I/WE declare that I/WE will abide for settlement of disputes as per the bid conditions.

UNDERTAKING OF THE BIDDER:

- 1) I/WE have not been black listed in any department in Tripura due to any reasons.
- 2) I/WE have not been demoted to the next lower category for not filing the bids after buying the bid schedules in a whole year and my/our registration has not been cancelled for a similar default in two consecutive years.
- 3) I/WE agree to disqualify me/us for any wrong declaration in respect of the above and to summarily reject my/our bid.

Address of the Bidder:

Phone No.:

Note: If an individual makes the bid, it shall be digitally signed by him/her and the undertaking shall also be signed with his/her full name and his/her address. If a firm makes the bid, a member of the firm shall digitally sign it and the undertaking shall be signed with the co-partnership name by the same member of the firm, who shall also sign his/her own name, and the name and address of each member of the firm shall be given. If the bid is made by a corporation, it shall be digitally signed by a duly authorized officer and the undertaking shall also be signed by the same duly authorized officer who shall produce with his/her bid satisfactory evidence of his/her authorization. Such corporation submitting bids may be required to furnish evidence of its corporate existence, before the contract is executed.

SIGNATURE OF THE BIDDER

SECTION- V
OTHER CONDITIONS

OTHER TERMS & CONDITIONS

1. Transport and delivery of materials up to destination points should be completed within 24-hours positively from the time of receiving the stock as per transit challan issued from Kathalia Agri. Main Seed Stores / Despatch Centre.
2. Adequate numbers of light vehicle as well as heavy vehicle as deem fit should be placed at loading points as necessary. In case of delay in placement of vehicles resulting involvement of damage or any other charges, such charges will have to be borne by the contractor. Carrying of any small or any big quantity from one destination point to another cannot be refused or delayed under any circumstances.
3. No. transport shortage will be allowed under any Circumstances.
4. All precautionary measures should be taken by the contractor so that the Agri. Inputs may not get wet or damaged during loading / un-loading and during transit. The contractors shall be liable for any loss which the Department may suffer on account of the bags handled improperly. The decision of the Authority regarding such loss shall be final and binding on the contractor. Contractor shall spare their own tarpaulins at the loading / un-loading points to avoid wastage and damage. Contractor shall use separate tarpaulins / polythene sheets for Fertilizers and Seeds to avoid wastage and damage.
5. No any other material should be transported along with the Agri. Inputs in the same vehicle which may cause damage of Agri. Inputs and other materials of the Department.
6. Damage /deterioration due to mishandling or for any other reason what so ever during loading / un-loading and transit period, such damage /deterioration of quality of the materials, the value of the same will be recovered from the transport contractor at the rate fixed by the Director of Agriculture, Government of Tripura and no carrying cost for the said quantity shall be entertained.
7. Use of hook at the time of loading and un-loading or during transit period is strictly prohibited.
8. In case of failure to transport from the prescribed place to the destination within the stipulated period the Government shall have the right to get the worked done through any other “agency” and the extra expenditure including payment of demurrage if any involved in such case shall have to be borne by the Contractor. In such case the security deposit or any other due payment etc. to the contractor from the Government / Department does not suffice to meet up such expenditure the Department / Government will have the right to recover the amount of such expenditure from the contractor by any other means including legal means.
9. The bill of cost in triplicate for carrying of Agri. Inputs should be submitted by the contractor along with copy of challan and payment will be made in actual gross-weight basis and availability of fund under L.O.C. system. The Department shall not be liable for payment of any interest on any outstanding bills.
10. In case of any dispute the decision of the Director of Agriculture, Government of Tripura shall be final and binding on the contractor.
11. The value of quantity found short at delivery point including transport cost, if any, will be recovered from the transport contractor at the rate which may be fixed by the Director of Agriculture, Government of Tripura and no carrying cost for the said quantity shall be entertained.
12. The undersigned reserves the right to accept or reject any tender without assigning any reason. The undersigned also reserves the right to distribute the work to more than one contractor if necessary.
13. At the time of carrying of seeds, utmost care to be taken to protect the seeds from rain water, direct sunlight and contact of Chemical fertilizers etc. so that the stock of seed does not lose its viability.
14. The successful Tenderer shall be bound to carry any small quantity of consignment ranging from 1.0 MT and above and adequate capacity vehicles / trucks have to be kept ready accordingly. Any refusal in this regard shall make the agreement of tenderer liable to be cancelled.
15. **Seed should not be carried along with Fertilizer.**

SECTION- VI

RATE QUOTING SCHEDULE (BOQ)

NOTES ON BILL OF QUANTITIES (BOQ)

1. The Bill of quantity shall be read in conjunction with the NIE-T, instructions to Bidder, conditions of contract, other conditions etc.
2. Bill of Quantity (BOQ), which is the Rate quoting sheet in MS-Excel format shall be downloaded from e-procurement portal, filled up properly and uploaded in the bid after digital signing.
3. The Bidder shall always open the BOQ sheet with Macros Enabled.
4. Name of bidder must be written in the appropriate field of rate quoting sheet by each bidder.
5. BOQ should be downloaded from the website **<https://tripuratenders.gov.in>** and the same BOQ should be filled up properly and uploaded as a part of bid with digital signing. Bidder shall quote the rate in **figure** only in the Bill of Quantity (BOQ) which is in MS-Excel (macro enabled) and Name of the bidder/firm/agency must be written in the appropriate field of Bill of Quantity (BOQ) by bidder.
6. Quoting of Rate for **all items and for all destinations** in the Bill of Quantity (BOQ) is **mandatory**.
7. All duties, taxes, and other levies payable by the Bidder as per State/ Central Government rules including Goods and Services Tax (GST) and weighing, loading, unloading & stacking charges shall be included in the rate quoted by the bidder.
8. But if standard duties, GST and other levies are specified in the BOQ by the Tender Inviting Authority, the bidder should accept/ follow those standards and quote the rates accordingly.

9. **BOQ TAMPERING:**
 - a. The provided BOQ in the Bid is meant for downloading in the Bidders machine, for entering the relevant fields meant for rates & bidders particulars and finally uploading along with the Bid. The BOQ Excel Sheet is Macro enabled and working with the Sheet requires the Macro to be allowed /enabled to run.
 - b. Bidders are hereby warned not to tamper with the MS-Excel Sheet, make copies and work in a copied Sheet or break through the default Work-Sheet Security. Such BOQs with stated violations will be treated as Tampered BOQs and Bids uploaded with Tampered BOQs will be summarily rejected.

e-Tender Document for Kathalia Agri. Sub-Division under Agriculture & F.W. Department
INDICATIVE BOQ

Validate Print Help **m Wise BoQ**

Tender Inviting Authority: Supdt of Agriculture, Kathalia

Name of Work: INTERNAL CARRYING OF DIFFERENT AGRICULTURE INPUTS UNDER KATHALIA AGRI SUB DIVISION UNDER SEPAHIJALA DIST DURING 2024-25

Contract No:

Name of the Bidder/ Bidding Firm / Company :

PRICE SCHEDULE
(DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY)
(This BOQ template must not be modified/replaced by the bidder and the same should be updated after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only)

NUMBER #	TEXT #	NUMBER #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Rate per Qtl for carrying Fertilizer/ Seed (Rs/ Qtl) Rs. P	TOTAL AMOUNT Without Taxes Rs. P	TOTAL AMOUNT With Taxes Rs. P	TOTAL AMOUNT in Words
1	2	7	13	14	15
1	Carrying of Agri Inputs (Fertilizer / Seed)				
1.01	Kathalia Agri Main Store to Bishramganj District Store		0.00	0.00	INR Zero Only
1.02	Kathalia Agri Main Store to Sovapur Rabindranagar Sub Seed Store		0.00	0.00	INR Zero Only
1.03	Kathalia Agri Main Store to Sonapur Sub Seed Store		0.00	0.00	INR Zero Only
1.04	Kathalia Agri Main Store to Dhanpur Sub Seed Store		0.00	0.00	INR Zero Only
1.05	Kathalia Agri Main Store to Paharpur Model orchard		0.00	0.00	INR Zero Only
1.06	Kathalia Agri Main Store to Bashpukur Sub Seed Store		0.00	0.00	INR Zero Only
1.07	Kathalia Agri Main Store to Kathalia Sub Seed Store		0.00	0.00	INR Zero Only
1.08	Kathalia Agri Main Store to Old Ramchera Sub Seed Store (Thalbar)		0.00	0.00	INR Zero Only
1.09	Kathalia Agri Main Store to Microsapara Tribal Colony orchard		0.00	0.00	INR Zero Only
1.1	Kathalia Agri Main Store to New Ramcherra (Jagat Rampur) Sub Seed Store		0.00	0.00	INR Zero Only
1.11	Kathalia Agri Main Store to Manaipathar Sub Seed Store		0.00	0.00	INR Zero Only
1.12	Kathalia Agri Main Store to Nidaya Sub Seed Store		0.00	0.00	INR Zero Only
1.13	Kathalia Agri Main Store to Bhabanipur Seed Sub Store		0.00	0.00	INR Zero Only
1.14	Kathalia Agri Main Store to Kali Krishna Nagar Seed Sub Stor		0.00	0.00	INR Zero Only
Total in Figures			0.00	0.00	INR Zero Only
Quoted Rate in Words			INR Zero Only		